

बीरबल साहनी पुराविज्ञान संस्थान, लखनऊ

BIRBAL SAHNI INSTITUTE OF PALAEOSCIENCES, LUCKNOW

टेलीग्राम पेलियोबॉटनी

दूरभाष 2740008,2742983

फैक्स ९१-91-522-2740485,2740098

बी सा पु सं /III/भंडार एवं क्रय | C-958

53, विश्व विद्यालय मार्ग

लखनऊ-226007

Date: 03.11.2017

संयोजक वेबसाइट समिति,

बी सा पु सं, लखनऊ

Subject:-Quotation for Stationary Item (Please see mentioned overleaf)

Dear Sir,

This Institute intend to purchase item mentioned above. Sealed quotations are invited so as to reach this office on or before 5:00 P.M. on 24.11.2017 duly superscribed by "Stationary Item".

While submitting quotation please note that:

1. The material may either of indigenous manufacturer or of foreign make, available from ready stock. Any offer to supply on forward Delivery Basis under suppliers own quota license will also be considered.
2. The price quoted should be F.O.R. Destination.
3. Your rates should include packing, insurance and forwarding charges.
4. The rates of GST should be clearly indicated wherever chargeable. The tendered should also indicate CGST/SGST Registration Number and date in this quotation.
5. Specific mention should be made whether the offer is for supplies available ex-stock. In case the officer is on Forward Delivery basis, firm delivery period must be indicated.
6. The cover should be sealed and superscribed Quotation for "Stationary Item" must be written on envelope. The quotations not complying the procedure will be rejected.
7. Payments will be made by crossed cheque on The Indian Overseas Bank, Lucknow only after receipt and acceptance of supply and installation/if required satisfactory.
8. The acceptance of the quotation will rest with the Director who does not bind himself to accept the lowest quotation and reserves the right to himself to reject or partially accept any or all the quotation received without assigning any reasons.
9. The quotations are liable to be cancelled if any of the above mentioned conditions are not complied with.
10. The quantity may be increase or decrease at the time of purchase.



(Dr. B. D. Singh)

Scientist 'F' with additional duties of Registrar

| SN | Particular of Items | Quantity |
|----|---|------------------|
| 1 | Ball Pen Cello Butterflow | 100 Pkt |
| 2 | Clip Board Good Quality Plastic/Hardboard Thick | 50 Nos |
| 3 | Clutch Pencil 0.5mm Cello/Camlin Make | 150 Nos |
| 4 | Binder Clip Difference Size Oddy etc | 200 Nos |
| 5 | Envelope 9x4 & 10x4.5 with Printing Tajmahal | 2500 each |
| 6 | Gum Tube 15/20 ml Chelpark/Kores/Camlin | 250 Nos |
| 7 | Marker Permanent Thin/Thick Cello/Camlin | 250 Nos |
| 8 | Highlighter Different Color Luxer/Cello | 100 Nos |
| 9 | Ivory Sheet 350 GSM J.K. | 100 Sheet |
| 10 | Mag Rack Omega | 100 Nos |
| 11 | Paper J.K. Bond A-4 Size 75 GSM J.K. | 100 Pkt x 10 Rim |
| 12 | Pencil Natraj/Apsara HB | 100 Pkt |
| 13 | Paper F/S J.K. 75 GSM J.K. | 20 Rim |
| 14 | Paper Weight Glass Square/Round(100gm) | 100 Nos |
| 15 | Cello Tape 1" & 2" Transport/Broom Avon/Wonder | 200 Nos |
| 16 | Sutli Plastic 100gm Roll Good Quality | 100 Role |
| 17 | Plastic Folder L Type Solo A-4 Size / Cello | 200 Pkt |
| 18 | Register 3 Quire 60 Sheet & 4 Quire 80 Sheet Good Quality | 200 Each |
| 19 | Stapler Small 10 No Kangro | 50 Nos |
| 20 | Tracing Paper A-4 Size Oddy | 100 Pkt |
| 21 | Tape Dispenser Omega | 25 Nos |
| 22 | White Ink 15/20ml Kores | 50 Nos |
| 23 | File Cover with Printing Thick Good Quality | 2500 Nos |
| 24 | Master Tray Plastic 16"x 11"x 3" Cello/Bharat | 50 Nos |